

School of .....  
**Mae Fah Luang University**  
 No.....  
 Date.....  
 Time.....Recorded by.....



**The Division of Registrar**  
**Mae Fah Luang University**  
 No.....  
 Date.....  
 Time.....Recorded by.....

**DIVISION OF REGISTRAR, MAE FAH LUANG UNIVERSITY**  
**Request Form for Student Resignation**

**(1) To the President**

Name Mr/ Miss/ Mrs.....Student ID

Study in School of..... Program of..... GPAX.....

Mobile phone..... Request for student resignation

From the semester  First  Second  Summer Academic year.....

Reason of request .....

.....

For your consideration

Student's Signature .....

(.....)

...../...../.....

**(2) Parent's Comment**

.....

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Signature .....

(.....)

...../...../.....

**(3) Advisor's Comment**

.....

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Signature .....

(.....)

...../...../.....

**(4) Dean's Comment**

.....

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Signature .....

(.....)

...../...../.....

**(5) Head of Division of Registrar's Comment**

The Finance Office checked that the student owes no debt to the university according to Ref: MFU 7701(6)/.....Date.....

For your approval

Signature .....

(Mr.Ruangsak Kiengkamon)

...../...../.....

**(6) The President's Comment**

Approved  Disapproved

.....

.....

Signature .....

(.....)

...../...../.....

**Mae Fah Luang University's Rules**  
**For Bachelor's Degree Education, 1999**

**Clause 19 Resignation**

A student who wishes to resign must obtain a statement from the Finance Office certifying that the student owes no debt to the University and submit it to his/her advisor together with a completed resignation form, both of which shall be forwarded to the Dean and the President respectively for approval. It is imperative that the student's parents or person in loco parentis, whose signature has been given to the University as evidence, sign on the student's resignation.